



Graham School

A Specialist Science, Arts & Enterprise College

Headteacher Mrs H McEvoy

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09 January 2017

Dear Parent/Carer

I am writing to invite your son/daughter to participate in the sixth Spanish Exchange with our partner school in Berja (Almería) during the October holidays (23-27 October 2017).

Exchanges are a fantastic opportunity to improve speaking skills and experience Spanish culture. It is also a more affordable way to travel to Spain and will offer your child the opportunity of developing personal skills and become more independent.

Families will be required to cover the transport costs (coach, plane and airport transfers) the trip in Spain will be paid for by the Spanish school. The total price will depend on the flights but it will be in the region of £400. The money will also pay for the trips during the Spanish visit in September. A non-refundable deposit of £50 is required to secure a place on the trip: this payment should be made either by using parentpay (www.parentpay.com) or by bringing a cheque (payable to Graham School) or cash to Mrs Kennedy in the Main Office no later than 6 February 2017. A receipt will be issued for any monies taken and this should be retained. The further payments will be required as follows:

- **£50 Non-refundable deposit** by 6 February 2017
- £100 by 31 March 2017
- £150 by the 30 June 2017
- Final payment £100 by 30 September 2017

Families in receipt of certain benefits may be entitled to a reduction in the cost of the visit. Please see our Charging and Remissions Policy at www.grahamschool.co.uk. Any requests for assistance should be submitted in writing to the Business Manager, Mrs T Shaw.

Thank you for your support.

Yours faithfully

Ms A Brígido
MFL Teacher



PLEASE RETURN TO MRS KENNEDY IN MAIN SCHOOL OFFICE NO LATER THAN 6 FEBRUARY 2017

I would like my son/daughter to participate in the Spanish Exchange October 2017 and enclose a non-refundable £50 deposit.

I am willing to offer accommodation and food to a Spanish student for 5 days in return for my child's food and accommodation in Spain. The Spanish visit will take place in September.

Signed: Date



Logged in to our Parent Portal yet?

Visit our website and click **Parent Portal**

Lost your Login Details?

E-mail: parentsupport@grahamschool.co.uk

Do we have your e-mail address?