



Upper School Woodlands Drive, Scarborough, North Yorkshire, YO12 6QW
Lower School Lady Edith's Drive, Scarborough, North Yorkshire, YO12 5RL
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Dear Parent or Guardian

Merging of sites to create the New Graham School

Next week an exciting new chapter is opening in the life of Graham school because the two school sites will be merging and all students will be based at the upper school. This change provides a wonderful opportunity for developing our school as a community and encouraging the focus on the great progress of every student.

To facilitate this move you will be aware that the whole school will be closed on Friday 23 June. The school will reopen on Monday 26 June with all students attending the upper school site. Buses that previously went to the lower school will now drop off and pick up at the upper school. Students will not be able to use the footpath between the two schools and will need to access the school site via Woodlands Drive.

School opening and starting times.

The school day starts as normal at 8:40 am and all students are expected to arrive a minimum of 5 minutes before this time.

To ensure punctuality, there will be only one entrance to the building for students and this will be by the Gym until 8.40 am when it will be locked. After 8.40 am late students will need to go to the main reception to explain the reason for lateness. As a consequence, they will be issued with a 20 minute detention in their House.

Students can attend school from 8:00am. There is a library facility and also a breakfast club. The school will not be open before 8:00 am.

Picking up students by car

If you have previously dropped off or picked up your child from the school in a car we ask that you consider the following:

- Ideally we would prefer that your child makes their own way to and from school either by walking or using public transport. This creates independence and is more healthy should your child walk.
- If it is essential that you pick up your child by car there will be a few designated waiting points on the turning circle. However, for health and safety reasons it may not be possible for the car to leave the site until all the buses have left.
- It will not be possible to use the main car park as a waiting area. You will be asked to move your car if you come onto the main school car park.

Thank you for your ongoing support for the school.

Yours Faithfully

Paul Brockwell
Headteacher